



Australian and New Zealand Trauma Society

Board Meeting held at RANZCR College, Level 9, 51 Druiitt St, Sydney, NSW, 2000

Wednesday, 28 February 2024

14:30-16:30 - AEDT

13:30-15:30 - AEST

16:30-18:30 – NZDT

AGENDA

1. **Present/Apologies – refer to Appendix B**
2. **Acknowledgement of Country (DV)**
 - 2.1. AUS - In the spirit of reconciliation the ANZTS acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea and community. We pay our respect to their Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today.
 - 2.2. NZ – Tihei mauri ora! E ngā mana, e ngā reo, e rau rangatira mā Tēnā koutou, tēnā koutou, tēnā koutou katoa

STANDING AGENDA

3. **Confirm Minutes of Previous Meeting**
 - 3.1. **PROPOSED MOTION:** *That the minutes of the previous meeting held on 21 November 2023 be accepted as a true and accurate record of the meeting.*
4. **Actions Arising of Previous Meeting – refer to Appendix A**
5. **Treasurer's Report (MW)**
 - 5.1. EOM Financial Statements – Balance Sheet, Profit & Loss
PROPOSED MOTION: *That the financial reports be accepted by the Board.*
6. **TAS Management Report**
 - 6.1. Proposed New Members
PROPOSED MOTION: *That the applications for membership be accepted by the Board.*
7. **Committees (reports)**
 - 7.1. Communication Committee (MW)
 - 7.2. Conference committee (GC)
 - ANZTS 2024 Brisbane Update
 - World Trauma Conference Las Vegas in September 2024
 - 7.3. Research (Belinda Gabbe)
 - 7.4. Education (To be confirmed)
 - 7.5. Corporate Governance Committee (BG)
 - 7.6. Registry (AM)
 - 7.7. Past Presidents Council (HJ)
8. **Special Interest Groups (reports as required/annual July)**

AGENDA WITH NOTICE

9. **Awards Panel (HJ, GC, MW, AM)**

9.1. Nominations – Announcement March 2024, close 1 June 2024, August decision.

10. Collaborations (BG) – only items BOD actions.

- 10.1 TSN
- Initial meeting held to discuss agreement and costing proposal
 - Principle under negotiation is 'cost neutral' to ANZTS
 - Any revenue from TSN to ANZTS would be reinvested in TSN
ATS will receive a stipend/ percentage of revenue
 - For TSN we would need to invest initially:
 - website development and
 - email accounts for TSN coordinators
 - promotional materials

For the above purposes it would be appreciated if the BOD could provide a initial budget approval for establishing TSN.

11. New Business

- 11.1. Finance Delegation document for discussion and ratification
11.2. Email from Michael Noonan for discussion (MN)

12. Correspondence

- 12.1. Inward
- World Trauma Congress - attendance and list of topics request
 - Australasian Students Surgical Association - Trauma Workshop
 - AMA Colleges, Associations and Societies Meeting 2024
- 12.2. Outgoing
- TAS elearning academy modules
 - ANZTS Strategy Planning Tool

13. Business without notice

- 13.1. TBA

14. Adjournment

2024 Board Meeting Dates

- 28th May 2024 – Tuesday
- 27th Aug 2024 – Tuesday
- 25th Oct 2024 – AGM - Friday

Appendix A – Actions Arising

#	Action	Raised	Responsibility	Status
September 2022 Board Meeting				
12.5	Trauma Fellowship MR / AM to provide update to BOD	BOD	MR, AM	OPEN
February 2023 Board Meeting				
4.1	BG To contact Elsevier to ratify agreement.	BOD	BG	In progress

Appendix B – Board Meeting Attendance 2023

	Nov 23	Feb 24	May 24	Aug 24
Dinesh Varma	Y			
Helen Jowett	Y			
Melissa Webb	Y			
Ben Gardiner	Y			
Belinda Gabbe	Y			
Savitha Bhagvan	Y			
Annelise Gluer	Y			
Michael Handy	Y			
Adam Mahoney	X			
Grant Christey	Y			
Sarah Adams	X			
Zsolt Balogh	X			
Kat Quick	Y			
Michael Noonan	Y			
Don Campbell	Y			