

Australasian Trauma Society Inc. (ABN 35 665 490 453)

21st Annual General Meeting

Thursday, 23 November 2017 at 12.30pm – 1.30pm

International Convention Centre, Sydney

During the ACEM Conference

MINUTES

1. Meeting Opened

The meeting opened at 12.59pm

2. Attendees

Kate Martin, Ian Civil, Alicia Jackson, Tony Joseph, Michael Parr, Savitha Bhagvan, Sarah Adams, Trish McDougall, Mark Elcock, Donovan Duye, Helen Jowett (via teleconference), Belinda Gabbe (via teleconference),

3. Apologies

Apologies were received from Scott D'Amours, Melissa Webb, Debra Wood, Kay Best, James Smyth, Daryl Wall, Michael Ee, Ben Beck, Stephen Deane, Christine Lassen, Andrea Herring, Belinda Treusdale, Martin Wullschleger

4. Minutes of the last Annual General Meeting

Sarah Adams moved that the minutes of the 20th Annual General Meeting held on 4 August 2016 be accepted, Trish McDougall seconded. The motion was approved unanimously.

5. Association Executive Reports for the 2016/17 Financial Year

a) President (*Kate Martin*)

Kate Martin reported that this had been a successful year for ATS, with the successful delivery of the Trauma 2017 conference, which has delivered a reasonable profit. There was an international presence from attendees and speakers and a broad, multi-disciplinary program.

The increased membership numbers are positive, this tends to be cyclical with the conference, so need to engage to secure their renewal for the next period.

It is planned to focus on the development of a new website for 2017/18 – this will be a major project.

b) Treasurer (*Sarah Adams for Andrea Herring*)

The Financial Reports were taken as read.

Refer to the Treasurers Report in Appendix 1. The attendees discussed potential opportunities to reduce reliance on the membership income and suggested the following:

- Develop membership from the nursing community, perhaps offering scholarships
- Update the website to reflect current “one stop shop” content
- Identify content that is attractive to all levels in trauma
- Review the Elsevier contract to accommodate the ATS member period
- Consider electronic delivery of the Journal

Sarah Adams acknowledged the fantastic job that Andrea Herring has done for the last 12 years, as her term concludes after the AGM.

ACTION: Commence negotiations with Elsevier for the Journal with Secretariat support

c) Secretary (*Alicia Jackson*)

The Secretary reported the key activities for 2016/17 centered around the Trauma 2017 conference; once concluded, the planning commenced for Perth 2018.

For the 2018 conference, she is keen to engage member support to promote the conference, for example, placing flyers within the hospitals.

The TAC organising committee has met one and will be coordinating a meeting for early 2018 to work on the Canadian conference in 2021.

6. Committee Reports for the 2016/17 Financial Year

a) Programme / Scientific Committee (*Anthony Joseph*)

The program committee has developed a shell program and workshop structure for the 2018 conference, to be held from 5-7 October 2018.

Will also commence developing the program for 2020 shortly.

b) Publication Committee (*I Civil*)

Ian Civil highlighted the Journal discussions and encouraged the attendees to contribute and share materials for the Trauma Talk newsletter.

c) Research / Registry Committee (*K Martin / K Curtis*)

It was agreed to disband the Registry Committee as this committee is not currently functional.

The Research Committee still wish to undertake the Scope study review; in 2017 they have prepared a summary of publications from the membership – this is to be included in the next Trauma Talk.

ACTION: Belinda Gabbe to send the publication summary to I. Civil.

7. Audited Financial Reports for Year Ending 30 June 2017

Ian Civil moved to accept the audited financial report for the year ending 30 June 2017, Tony Joseph seconded. The motion was approved unanimously.

8. Appointment of Auditor

Ian Civil moved to appoint Tinworth & Co. as auditors for the financial year 1/7/2017 to 31/6/2018, Michael Parr seconded. The motion was approved unanimously.

9. Committee Election

There were 7 nominations received for the 14 positions available, they were duly elected. Additional nominations were called from the floor and for the executive positions.

The elected board for 2017/18 is:

President– Michael Parr
Secretary & Past President – Kate Martin
Treasurer - Sarah Adams
Vice President - Alicia Jackson

Board Members:

Melissa Webb
Anthony Joseph
Ian Civil
Belinda Gabbe
Andrea Herring
Helen Jowett
Savitha Bhagvan

10. Special Resolution

THAT the ATS members approve the changes to the Constitution as outlined in the “Special Resolutions to alter the Constitution” document circulated with the AGM papers.

Michael Parr moved to accept the resolution, Tony Joseph seconded. The motion was approved unanimously.

11. Confirmation of the date of the next AGM of the Society

Expected to be 6 Oct 2018 (Perth).

Meeting closed 1.28pm

ACTION: Prepare letter of thanks for Trish McDougall from the outgoing President, Kate Martin

ACTION: Add Trish McDougall to the Organising Committee and Scientific Committee for Perth 2018

APPENDIX 1

Australasian Trauma Society Treasurers Report Financial Year 16/17

For the financial Year 2016-2017 the Australian Trauma Society has demonstrated continued financial growth and a strengthening of member subscriptions and marked increase in conference revenue. This has resulted in retained profits for the financial year of \$198,745.00 in increase of \$94,326.00 from the financial year 2015-2016. Whilst growth in membership related revenue was close to \$10,000 the overall improvement was related to conference income. This means that while we are now in a financially sound position the reliance on conference income into the future, to maintain this position, should not be taken for granted. The Society should continue to strengthen the membership base, including attraction of new members and retention of current members. Previous experience has shown us that profits from conferences is unreliable and subject to external economic influences outside the control of the Society.

The ATS will be undertaking a review of it's subscription contract with Elsevier for the supply of the Injury Journal. This has not been reviewed since initiation and requires addressing. Elsevier has been generous to the Society over the years with no increases in subscription charges. The original agreement requires review, particularly relating to supply of the Journal to members who maybe non- financial at issue times in order to mitigate charges to the society for these non-financial members.

In closing I recommend that the Society members accept the Audited ATS accounts for the financial year 2016-2017 as a true and accurate reflection of the financial state of the Society.

Further, after holding the position of Treasurer of the ATS for some 13 or 14 years....I will not be re nominating for this role as it is time to handover the reigns and step back. I would like to acknowledge the ongoing support of the members of the National Executive and recognise the achievements of the Society in maintaining financial viability during this time, particularly during the years following the GFC when profits from the conference were minimal and at times non-existent. Through this the members adopted increases in subscription rates to support the organisation and therefore ensured its survival and now continued growth. I would also like to recognise the support of the Association Specialists Team during this time.

Regards

Andrea Herring

ATS Treasurer