

**Australasian Trauma Society**

Board Meeting via [Zoom](#) – Meeting ID: 86168892366, Passcode: 999537

Tuesday, 26 July 2022 at 3,30PM (AEST)

**AGENDA**

- 1. Present/Apologies**
- 2. Acknowledgement of Country (HJ)**
  - 2.1. AUS 'In the spirit of reconciliation the ATS acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea and community. We pay our respect to their Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today.
  - 2.2. NZ – Tihei mauri ora! E ngā mana, e ngā reo, e rau rangatira mā Tēnā koutou, tēnā koutou, tēnā koutou katoa
- 3. Confirm Minutes of Previous Meeting**
  - 3.1. *PROPOSED MOTION: That the minutes of the previous meeting held on 7 June 2022 be accepted as a true and accurate record of the meeting.*
- 4. Actions Arising of Previous Meeting – refer to Appendix A**
- 5. President's Report (HJ)**
  - 5.1 Development of Strategic Plan
- 6. Treasurer's Report (SA)**
  - 6.1. EOM Financial Statements – Balance Sheet, Profit & Loss
  - 6.2. *PROPOSED MOTION: That the financial reports be accepted by the Board*
  - 6.3. ATS bank account signatories
- 7. 25th Anniversary Celebrations Working Group Update**
- 8. SGM update**
- 9. Awards Panel update**
  - 8.1 Awards
  - 8.2 Gordon Trinca Lectureship - The SC has recommended Kate Martin - To discuss and decide.
  - 8.3 Hall of Fame/ Trauma Champions - honour board for past contributors to trauma care across Australasia
- 10. TOPIC update**
- 11. Injury Journal update**
- 12. ATS Scholarship**

**13. Committee Updates**

- 12.1 Communication committee (MW)
- 12.2 Conference committee (DV)
- 12.3 World Trauma congress update
- 12.4 Research (HJ)
- 12.5 Education (HJ)
- 12.6 Corporate Governance Committee (BG)
- 12.7 Registry
- 12.8 Past Presidents Council (MR)

**14. TAS Management Report (TAS – for noting)**

**9. Correspondence**

**10. General Business**

**11. Any Other Business**

**Next Meeting – TBD**

**Actions Arising**

#	Action	Raised	Responsibility	Status
1	Membership Secretary Role Description – by AGM	Exec	Ben Gardiner	<b>Pending</b>
3	Elsevier Contract – under review for printed version costs	Exec	BG	<b>Pending</b>
4	Website	Communications Committee	Board	<b>In Progress</b>
5	Branding - Australia and New Zealand Trauma Society	Communications Committee	Board	<b>In Progress</b>
7	World Trauma Congress – Australia to host? When?	Exec	Exec	<b>Pending</b>
8	Risk Registry	Exec	BG	<b>Pending</b>
9	Conflict of Interest Register	Exec	Corporate Governance Committee	<b>Pending</b>
	<b>February Actions</b>			
10	SG to provide annual running cost for ATS	MW	SG	<b>Pending</b>
12	BGA raised that there had been discussions at another meeting regarding the timing of content for the Trauma Talk. BGA to create summary of points raised	BGA	BG	<b>Pending</b>

	to attached to Board meeting minutes			
14	A motion to formally approve new members should be included as a standing action moving forward	TAS	TAS	<b>Standing item (closed)</b>
<b>June Board meeting</b>				
6.3	HJ and SA advised that they would visit Westpac branch to ensure signatories are changed. HJ to follow up with SA on this	HJ and SA	HJ and SA	In progress
7.1	TAS was requested to update organisation for new member Pragya Singhal to Midland	BG	TAS	In progress
8.3	The EOI for awards will go out to ATS members once drafted by Exec, and board members were requested to nominate	HJ	TAS	Complete
8.5	It was agreed that sending a link each time at membership is renewed would be most robust way to do it.	BG	TAS	Complete
8.7	MW to respond to Joe Dawson	MW	MW	In progress
8.7	MW to send callout for new scholarships to be reviewed	MW	TAS	Complete
9.5	TAS to circulate DIN process	TAS	TAS	Complete